

## 1. DESIGNATION

The name of the association shall be Dublin Ladies Basketball Board, hereafter referred to as the Board.

## 2. FUNCTIONS

The functions of the Board are to promote, encourage and regulate the playing of Women's Basketball in the geographical area recognised by the National Area Board Committee of Basketball Ireland. This geographical area is Dublin City and County and Wicklow County. At a meeting to allocate the National Area Board Boundaries in 2010 an exemption was granted to Kilcock Tigers, Liffey Celtics and Naas Serpents to continue to participate in the DLBB competitions. This exemption applies until such time as these clubs discontinue their annual affiliation with the DLBB, or the National Area Board Committee of Basketball Ireland review the National Area Board Boundaries.

## 3. STATUS

The Board shall be affiliated to the IBA Limited trading as Basketball Ireland.

## 4. STRUCTURE

The Board shall be comprised of the following members, (hereafter referred to as the Committee), who shall be elected each year at the Annual General Meeting:

- a) Hon. President
- b) Hon. Secretary
- c) Hon. Treasurer
- d) Hon. Registrar
- e) League Administrator/Cup administrator
- f) Minor Representative/Development Officer
- g) Children's Officer

## 5. DUTIES OF OFFICERS

### Hon. President

The President shall act as Chairperson at the meetings of the Board. In the absence of the President the Committee shall elect a Deputy Chairperson for that meeting.

### Hon. Secretary

The Secretary shall conduct all correspondence for and on behalf of the Board.

### Hon. Treasurer

The Treasurer shall maintain a record of all monies received and expended by the Board, lodge all monies received on behalf of the Board and submit a Financial Report to the Board Officers each month and at the Annual General Meeting.

### Hon. Registrar

The Registrar shall record and control the registration of all players participating in competition under the control of the Board.

### League Administrator

To set up and administer the day-to-day running of all women's leagues in the Dublin area.

### Minor Representative

This role is to ensure that the issues surrounding Minor initiatives / development would be adequately represented and communicated throughout the season.

### Children's Officer

- The role of the Children's Officer will be the promotion of the values, attitudes and structures which make sport enjoyable for children.
- The Board is fully committed to safeguarding the wellbeing of its members. Every individual in the Board should, at all times, show respect and understanding for each other's rights, safety and welfare, and conduct themselves in a way that reflects the principles of the Board and the guidelines contained in the Code of Ethics and Good Practice for Children's Sport in Ireland.
- The Board requires that all clubs with members under 18 years of age make a similar appointment.

## 6. MEMBERSHIP

Membership is confined to affiliated clubs whose home courts are in the Dublin and County Dublin area except in cases where exemption has been granted by the Board of the Dublin Ladies Basketball Board.

## 7. AFFILIATION/REGISTRATION

- All affiliation and registration fees, and the closing date for payment, shall be fixed each year by the Committee.
- If requested, birth certificates of minor and juvenile players must be lodged with the Secretary of the Committee within seven days of such request.
- All players must be registered with the Board in order to be eligible to play in the leagues.
- Clubs failing to pay monies due to the Committee by the date the monies become due and payable will be liable to a fine and suspension and if suspended will not be reinstated until the amount due has been paid in full.

## 8. BOARD MEETINGS

- The Board shall meet in August, September, February and AGM.
- The Board shall consist of an elected Committee and one representative of each affiliated club. No club may be represented by a member of the Committee.
- The quorum for Board meetings shall be one quarter of membership, inclusive of the Committee.
- Each Committee member and affiliated delegate shall be entitled to vote. In the event of a tie the Motion shall be deemed lost.
- A secret ballot will be held if so demanded by at least one quarter of those eligible to vote, otherwise voting shall be by open ballot.
- The Chairperson shall debar any member who obstructs or interferes with the business of the Board meetings.
- Amendments to the Articles of the Constitution will only be passed with the support of two-thirds of the voting membership present at an Annual General Meeting or an Extraordinary Meeting.

## 9. ANNUAL GENERAL MEETING

- The Annual General Meetings of the Board must be held before 31st May each year.

- Each affiliated club must be present at the Annual General Meeting. Failure to be present will result in that club being fined. Each affiliated club shall be entitled to send one delegate. The delegate shall have voting rights.
- No person shall be entitled to vote in more than one capacity.
- The business of the Annual General Meeting shall be:-
  - Hon. President's address
  - Audited Statement of account from the Hon. Treasurer
  - Hon. Registrar's Report
  - League Administrator's Report
  - Development Officer's Report
  - Election of Incoming Committee
  - Any other business
- Extraordinary General Meetings of the Board shall be called by the Committee on its own initiative or on request of one quarter of the affiliated clubs. The purpose of such meetings must be stated and all affiliated clubs must be given not less than seven days' notice of all meetings.
- One months' notice of the Annual General Meeting must be given.
- No amendments to the Constitution and Bye Laws will be taken except at the Annual General Meeting or at an Extraordinary General Meeting.
- All proposals and amendments to the Constitution and Bye Laws must be received by the Secretary on or before the 15th March each year.
- Resolutions and nominations for vacant officerships on the Committee shall be accepted by the President at the Annual General Meeting.
- In the event of no nomination being received for any position, the Committee shall be entitled to co-opt a person of their choice to fill the vacancy.
- A minimum of three members of the outgoing Committee must remain on the incoming Committee. Remaining officers shall be elected each year by the delegates at the Annual General Meeting of the Board.
- Should a member of the Committee resign during the year, the Committee shall have the power to co-opt a replacement.

### 10. FINANCE

- Cheques drawn on the Account of the Board must be signed by two of the following:
  - The Treasurer and either the President and a.n.o. designated by the Committee at the beginning of each financial year.
- All matters of finance shall be left to the discretion of the Committee.
- The financial year of the Board shall be from 1st May to 30th April of each year.
- The Committee, for the time being, shall for all intents and purposes be the legal owners of all trophies, monies and properties of the Board and shall deal with same according to the discretion of the Board.

### 11. GENERAL

- In the case of any matter which may arise and is not covered by the existing Constitution/Bye Laws, the Committee shall have the power to decide the matter and to sanction, suspend and/or fine any club, team, player or coach as it shall see fit.
- The Committee shall have the power to sanction, suspend and/or fine any club, team, player or coach who does not comply with any decision or motion passed by the Board, always accepting that there is a right to appeal through the relevant channels.

- The Board shall terminate following a resolution to that effect being passed at the Annual General Meeting or at an Extraordinary General Meeting. All assets shall pass to Basketball Ireland for the development of Ladies Basketball.